

Events Installation All Rounder

 **Two year contract, fullish time (5 days Aug-March, 3 days Apr-Jul)**

 **\$50k pa**

 **Coburg North, VIC / Wurundjeri Country**

About us

We are an event installation business based in Coburg North / Wurundjeri Country. We create colourful installations for pop ups, activations and special events for both the private and corporate market. We love all things quirky, colourful and silly.

We value big, bold, beautiful events that are kind to the planet. Our setups are reused again and again, helping reduce the large amount of waste events often involve. Check us out on Instagram at @banginhangins and you'll get the idea ;)

About the beautiful things we will do together

As an all rounder, you'll get involved in a bit of everything we do. Here's what a typical week looks like:

Mon-Tues we pack away the last week's installations and prep new jobs for the week ahead.

Throughout the week we liaise with clients via email and phone. We help clients with colour palette selection, and advise on the type of installation that would best suit their site and budget. We use platforms including Xero for invoicing, Booqable for hire, Gmail for scheduling and emailing and Typeform for enquiry handling. We also use Adobe products to help visually communicate with our clients.

Usually from mid-week we are installing jobs all over Melbourne. Sometimes its a simple backdrop for a small party, other times its a giant aerial installation for a corporate gala or festival. Sometimes we travel interstate for work. And of course, as we are a hire company, we return to pack down any installations we create. Often, its the next day, sometimes its immediately after the event late at night..

About you

You don't need any installation experience, but you must have a positive can-do attitude and willingness to learn.

You will knock our socks off if you:

- **Are a natural born problem solver and are able to work independently**
- **You have a creative edge and a love for colour**
- **You are friendly, well presented and have a great sense of humour**
- **You are organised, punctual and work well under pressure**
- **You have great communication skills and an eye for detail**

You'll need:

- **Flexibility on work hours** - days and hours will vary from week-to-week depending on event bookings. Some weekend work, early mornings and late evenings are inevitable. We're busiest in the summer months so you'll work 40 hrs / week from August to March, then 24 hrs / week from April to July.
- **A vehicle and license** as the job will involve travelling to different destinations around Melbourne (and occasionally beyond). You will be reimbursed for the use of your vehicle.
- **A basic level of fitness and comfort with heights** - although a chunk of the role is administrative, there will be regular installing and packing work, including the use of ladders & lifting of heavy base plates (approx 10kgs each). We will also arrange for you to complete a scissor list training course.
- **Australian citizenship or permanent residency**
- **Must be fully vaccinated.**

Bonus points for:

- **Adobe Creative Suite skills**
- **Videography / photography skills**
- **General marketing and social media skills**

Pay and perks

We are offering a salary of \$50k pa. We're busiest in the summer months so you'll work 5 days / week from August to March, then 3 days / week from April to July.

Apply at banginhangins.com.au/jobs